

York County, Pennsylvania

US Postal Service Delivery

Attn: Real Estate Recording
York County Recorder of Deeds
Administrative Center
28 East Market St.
York, PA 17401

PHONE: 717-771-9295

INTERNET: <http://www.york-county.org>

MAKE CHECKS PAYABLE TO: York County Recorder of Deeds

Cashier's Check/Money Order: Required for payment from companies in bankruptcy. Required from remitters with previous history of bad checks.

Courier Delivery

Attn: Real Estate Recording
York County Recorder of Deeds
Administrative Center
28 East Market St.
York, PA 17401

FAX: 717-771-9582

BASIC RECORDING FEES

Deed/Mortgage \$42.00 up to and including four pages
Amendment/Modification \$20.50 up to and including four pages
Assignment \$30.50 up to and including four pages
Satisfaction Piece \$30.50 up to and including four pages (see note 2)

ADDITIONAL RECORDING FEES:

Additional pages and attachments \$2.00 per additional page
Indexing fee \$0.50 per name after first four
Pages larger than 8 1/2" by 14" Not Accepted

RECORDING FEE NOTES:

- Satisfaction piece does not need to have original mortgage or a certified copy accompanying it to be accepted.
- Basic fee includes \$2.00 for one parcel PIN #. Add \$2.00 for each additional parcel number listed in document.

TRANSFER AND FINANCING FEES/TAXES:

State Realty Transfer Tax \$0.01 times consideration or fair market value
Local Realty Transfer Tax \$0.01 times consideration or fair market value

Pay the taxes and the recording fees with one check to the Recorder of Deeds.

SEARCHES, COPIES AND CERTIFICATION:

This office does not perform any searches of real estate records.

Copies made by office \$0.50 per page
Certification (in addition to copy fees) \$1.50 per document

DOCUMENTATION/RECORDING NOTES:

- Document numbering system: Book & Page.
- This office does not provide Conformed Copies.
- Blanket assignments are not accepted.
- Blanket releases are not accepted.
- Originals of real estate documents are always returned after recording.
- A self addressed stamped return envelope of the proper size is required.
- In subsequent related documents, include references (book/page, doc#, etc.) to all prior related documents.
- Index for Deeds: Grantor/Grantee
- Index for Mortgages: Grantor/Grantee
- Common document errors include incorrect fee, signatures do not agree with printed name, notarial certificate incomplete or seal missing, stamped envelope not included, and missing parcel identification number and municipality name.
- This office reports a document turnaround time of 4-6 weeks
- Most recent annual document volume reported by this office: 110000

LEGAL DESCRIPTION:

Legal description required only with deeds and mortgages (trust deeds).

PARCEL IDENTIFICATION NUMBERS:

PIN required on all real estate documents to be recorded.

PIN Name: Uniform Parcel Identification Number

PIN Format example: District, Map & Parcel

PIN Note: Required effective January 2, 2001. PIN #'s available at www.york-county.org

ON-LINE SEARCHING:

www.landex.com

RECORDING OFFICE STAFF

Head official: Randi L Reisinger, Recorder of Deeds

Other officials: Gloria Fleming, Deputy Recorder

Tina Smith