

All Others, Centre County, Pennsylvania

US Postal Service Delivery
Attn: Real Estate Recording
Centre County Recorder of Deeds
414 Holmes Ave. #1
Bellefonte, PA 16823

Courier Delivery
Attn: Real Estate Recording
Centre County Recorder of Deeds
414 Holmes Ave. #1
Bellefonte, PA 16823

PHONE: 814-355-6801

FAX: Not available

INTERNET: <http://county.centreconnect.org>

MAKE CHECKS PAYABLE TO: Centre County Recorder of Deeds

Cashier's Check/Money Order: Not required.

BASIC RECORDING FEES

Deed/Mortgage \$40.00 up to and including four pages
Amendment/Modification \$20.50 up to and including four pages
Assignment \$30.50 up to and including four pages
Satisfaction Piece \$30.50 up to and including four pages (see note 2)

ADDITIONAL RECORDING FEES:

Additional pages and attachments \$2.00 per additional page
Indexing fee \$0.50 per name after first four
Multiple assignments or releases \$2.00 per reference after first

RECORDING FEE NOTES:

- The original mortgage or certified copy thereof is no longer required to accompany a satisfaction piece, although it may.

TRANSFER AND FINANCING FEES/TAXES:

State Realty Transfer Tax \$0.01 times consideration or fair market value
Local Realty Transfer Tax \$0.01 times consideration or fair market value
Property in State College Boro (UPI=36): add 1/2% school tax; in Ferguson Township (UPI=24): add 1/4% local tax and 1/2% school parcel identifier.)	

SEARCHES, COPIES AND CERTIFICATION:

This office does not perform any searches of real estate records.

Copies made by office \$0.50 per page
Certification (in addition to copy fees) \$1.50 per document

DOCUMENTATION/RECORDING NOTES:

- Document numbering system: Book & Page & Instrument #. Example: #650 Book 10 Pg 300
- This office will provide Conformed Copies. No additional fee. Include a self-addressed, stamped envelope for return of Conformed Copies.
- Blanket assignments are accepted.
- Blanket releases are accepted.
- Originals of real estate documents are always returned after recording.
- A self addressed stamped return envelope of the proper size is required.
- In subsequent related documents, only reference (book/page, doc#, etc.) to the original document is required.
- Index for Deeds: Grantor
- Index for Mortgages: Grantor
- Common document errors include incorrect fee, signatures do not agree with printed name, notarial certificate incomplete or seal missing, stamped envelope not included, and missing parcel identification number and municipality name.
- This office reports a document turnaround time of 2 weeks
- Most recent annual document volume reported by this office: 26643

LEGAL DESCRIPTION:

Legal description required with all real estate instruments to be recorded.

PARCEL IDENTIFICATION NUMBERS:

PIN required on deeds.
PIN Name: UPI
PIN Format example: 9-13/65
PIN Note: Obtain UPI from Assessment Office for a \$10.00 fee per parcel.

ON-LINE SEARCHING:

<http://webia.co.centre.pa.us> subscription required.

RECORDING OFFICE STAFF

Head official: Joseph Davidson, Recorder of Deeds

State College Boro, Centre County, Pennsylvania

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