

Juniata County, Pennsylvania

US Postal Service Delivery

Attn: Real Estate Recording
Juniata County Recorder of Deeds
P.O. Box 68
Mifflintown, PA 17059

PHONE: 717-436-7709

Courier Delivery

Attn: Real Estate Recording
Juniata County Recorder of Deeds
Courthouse
Mifflintown, PA 17059

FAX: 717-436-7756

MAKE CHECKS PAYABLE TO: Juniata County Recorder of Deeds

Cashier's Check/Money Order: Required from remitters with previous history of bad checks.

BASIC RECORDING FEES

| | | |
|------------------------|-------|---|
| Deed/Mortgage | | \$28.50 up to and including four pages |
| Amendment/Modification | | \$20.50 up to and including four pages |
| Assignment | | \$30.50 up to and including four pages |
| Satisfaction Piece | | \$33.50 up to and including four pages (see note 2) |

ADDITIONAL RECORDING FEES:

| | | |
|---|-------|----------------------------------|
| Additional pages and attachments | | \$2.00 per additional page |
| Indexing fee | | \$0.50 per name after first four |
| Multiple references (marginal notation) | | \$2.00 per reference after first |
| Affidavit of Value with deed | | \$2.00 per affidavit |

RECORDING FEE NOTES:

1. Limit blanket assignments to two per instrument.
2. The original mortgage or certified copy thereof is no longer required to accompany a satisfaction piece, although it may.

TRANSFER AND FINANCING FEES/TAXES:

| | | |
|---------------------------|-------|---|
| State Realty Transfer Tax | | \$0.01 times consideration or fair market value |
| Local Realty Transfer Tax | | \$0.01 times consideration or fair market value |

Pay each tax and the recording fees with three separate checks to the Recorder of Deeds.

SEARCHES, COPIES AND CERTIFICATION:

This office does not perform any searches of real estate records.

| | | |
|--|-------|---------------------|
| Copies made by office | | \$1.00 per page |
| Certification (in addition to copy fees) | | \$1.50 per document |

DOCUMENTATION/RECORDING NOTES:

- Document numbering system: Book & Page. Example: Bk 250 Pg 30
- This office will provide Conformed Copies. No additional fee. Include a self-addressed, stamped envelope for return of Conformed Copies.
- Blanket assignments are not accepted.
- Blanket releases are not accepted.
- Originals of real estate documents are always returned after recording.
- A self addressed stamped return envelope of the proper size is requested.
- In subsequent related documents, only reference (book/page, doc#, etc.) to the original document is required.
- Index for Deeds: Grantor/Grantee
- Index for Mortgages: Grantor/Grantee
- Common document errors include incorrect fee, signatures do not agree with printed name, notarial certificate incomplete or seal missing, stamped envelope not included, and missing parcel identification number and municipality name.
- This office reports a document turnaround time of 3-4 weeks
- Most recent annual document volume reported by this office: 4852

LEGAL DESCRIPTION:

Legal description required with all real estate instruments to be recorded.

PARCEL IDENTIFICATION NUMBERS:

Not required.

ON-LINE SEARCHING:

Contact Infocon Corporation, 814-472-6066, for information on County Access Systems Support.

RECORDING OFFICE STAFF

Head official: Nancy P Lebkicher, Recorder
Other officials: Donna Bruner, Chief Deputy Recorder