

## All Others, Mercer County, Pennsylvania

### US Postal Service Delivery

Attn: Real Estate Recording  
Mercer County Recorder of Deeds  
109 Courthouse  
Mercer, PA 16137-1293

**PHONE:** 724-662-3800

**INTERNET:** <http://www.mcc.co.mercer.pa.us>

### Courier Delivery

Attn: Real Estate Recording  
Mercer County Recorder of Deeds  
109 Courthouse  
Mercer, PA 16137

**FAX:** 724-662-2096

**MAKE CHECKS PAYABLE TO:** Mercer County Recorder of Deeds

Cashier's Check/Money Order: Required from remitters with previous history of bad checks.

### BASIC RECORDING FEES

Deed/Mortgage	.....	\$40.00 up to and including four pages
Amendment/Modification	.....	\$40.00 up to and including four pages
Assignment	.....	\$28.50 up to and including four pages
Satisfaction Piece	.....	\$28.50 up to and including four pages (see note 2)

### ADDITIONAL RECORDING FEES:

Additional pages and attachments	.....	\$2.00 per additional page
Indexing fee	.....	\$0.50 per name after first four
Parcel numbers on deed or mortgage	.....	\$0.50 per parcel after first
Pages larger than 8 1/2" by 14"	.....	Not Accepted

### RECORDING FEE NOTES:

1. There is a registration fee of \$0.50 due with deeds for seven municipalities in the county. Call for details.
2. Satisfaction piece does not need to have original mortgage or a certified copy accompanying it to be accepted.

### TRANSFER AND FINANCING FEES/TAXES:

State Realty Transfer Tax	.....	\$0.01 times consideration or fair market value
Local Realty Transfer Tax	.....	\$0.01 times consideration or fair market value

The local transfer tax rate is 2% for Farrell, 1 1/2% for Hermitage, and 0% for Sheakleyville.

### SEARCHES, COPIES AND CERTIFICATION:

This office does not perform any searches of real estate records.

Copies made by office	.....	\$1.00 per page
Certification (in addition to copy fees)	.....	\$2.00 per document

### DOCUMENTATION/RECORDING NOTES:

- Document numbering system: Document #. Example: Doc # 95DR3784
- This office will provide Conformed Copies. No additional fee. Include a self-addressed, stamped envelope for return of Conformed Copies.
- Blanket assignments are not accepted.
- Blanket releases are not accepted.
- Originals of real estate documents are always returned after recording.
- A self addressed stamped return envelope of the proper size is required.
- In subsequent related documents, include references (book/page, doc#, etc.) to all prior related documents.
- Index for Deeds: General Index
- Index for Mortgages: General Index
- Common document errors include incorrect fee, signatures do not agree with printed name, notarial certificate incomplete or seal missing, stamped envelope not included, and missing parcel identification number and municipality name.
- This office reports a document turnaround time of 10-15 days
- Most recent annual document volume reported by this office: 22378

### LEGAL DESCRIPTION:

Legal description required only with deeds, mortgages (trust deeds) and releases.

### PARCEL IDENTIFICATION NUMBERS:

Not required.

### ON-LINE SEARCHING:

[www.mcc.co.mercer.pa.us](http://www.mcc.co.mercer.pa.us), index from 1972 to present, images from 7/18/2005 to present.

### RECORDING OFFICE STAFF

Head official: Rhonda I McClelland (rmcclelland@mcc.co.mercer.pa.us), Recorder of Deeds  
Other officials: Barbara C West (bwest@mcc.co.mercer.pa.us), Deputy I

## Farrel, Mercer County, Pennsylvania

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## Hermitage, Mercer County, Pennsylvania

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