

Pike County, Pennsylvania

US Postal Service Delivery
 Attn: Real Estate Recording
 Pike County Recorder of Deeds
 506 Broad Street
 Milford, PA 18337

Courier Delivery
 Attn: Real Estate Recording
 Pike County Recorder of Deeds
 506 Broad Street
 Milford, PA 18337

PHONE: 570-296-3508

FAX: 570-296-3514

INTERNET: <http://www.pike.pa.org>

MAKE CHECKS PAYABLE TO: Pike County Recorder of Deeds

Cashier's Check/Money Order: For amounts in excess of \$75 from individuals.

BASIC RECORDING FEES

Deed/Mortgage	\$41.50 up to and including four pages
Amendment/Modification	See note 1
Assignment	\$33.50 up to and including four pages
Satisfaction Piece	\$33.50 up to and including four pages (see note 2)

ADDITIONAL RECORDING FEES:

Additional pages and attachments	\$4.00 per additional page (see note 3)
Indexing fee	\$1.00 per name after first four
Parcel numbers on deed or mortgage	\$1.00 per parcel after first
Affidavit of Value with deed	\$2.00 per affidavit

RECORDING FEE NOTES:

1. The fee is \$18.50 to record the first four pages of a modification and \$28.50 to record the first four pages of an amendment.
2. The original mortgage or certified copy thereof is no longer required to accompany a satisfaction piece. Submit only a legible copy of the first recorded page of the original mortgage with the satisfaction piece.
3. The fee to record additional pages for a modification, amendment, assignment or satisfaction is \$2.00 per page.

TRANSFER AND FINANCING FEES/TAXES:

State Realty Transfer Tax	\$0.01 times consideration or fair market value
Local Realty Transfer Tax	\$0.01 times consideration or fair market value

Pay each tax and the recording fees with three separate checks to the Recorder of Deeds.

SEARCHES, COPIES AND CERTIFICATION:

This office does not perform any searches of real estate records.

Copies made by office	\$0.50 per page, \$5.00 minimum
Certification (in addition to copy fees)	\$2.00 per document

DOCUMENTATION/RECORDING NOTES:

- Document numbering system: Type, Book & Page; Record Book since 1989.
- This office does not provide Conformed Copies.
- Blanket assignments are not accepted.
- Blanket releases are not accepted.
- Originals of real estate documents are always returned after recording.
- A self addressed stamped return envelope of the proper size is required.
- In subsequent related documents, include references (book/page, doc#, etc.) to all prior related documents.
- Common document errors include incorrect fee, signatures do not agree with printed name, notarial certificate incomplete or seal missing, stamped envelope not included, and missing parcel identification number and municipality name.
- This office reports a document turnaround time of 3 weeks

LEGAL DESCRIPTION:

Legal description required with all real estate instruments to be recorded.

PARCEL IDENTIFICATION NUMBERS:

Not required.

ON-LINE SEARCHING:

None

RECORDING OFFICE STAFF

Head official: Lynn A Murcko (lmurcko@pikepa.org), Recorder of Deeds
 Other officials: Loretta Addy, Deputy Recorder
 Cynthia Cue, Deputy Recorder II