

Wayne County, Pennsylvania

US Postal Service Delivery

Attn: Real Estate Recording
Wayne County Recorder of Deeds
925 Court Street
Honesdale, PA 18431-1996

PHONE: 570-253-5970

INTERNET: <http://www.co-wayne-pa-us.org>

Courier Delivery

Attn: Real Estate Recording
Wayne County Recorder of Deeds
925 Court Street
Honesdale, PA 18431

FAX: Not available

MAKE CHECKS PAYABLE TO: Wayne County Recorder of Deeds

Cashier's Check/Money Order: Required from remitters with previous history of bad checks.

BASIC RECORDING FEES

Deed/Mortgage	\$28.50 up to and including four pages
Amendment/Modification	\$20.50 up to and including four pages
Assignment	\$30.50 up to and including four pages
Satisfaction Piece	\$30.50 up to and including four pages (see note 2)

ADDITIONAL RECORDING FEES:

Additional pages and attachments	\$2.00 per additional page
Indexing fee	\$0.50 per name after first four
Pages larger than 8 1/2" by 14"	Not Accepted
Affidavit of Value with deed	\$2.00 per affidavit

RECORDING FEE NOTES:

- Satisfaction piece does not need to have original mortgage or a certified copy accompanying it to be accepted.

TRANSFER AND FINANCING FEES/TAXES:

State Realty Transfer Tax	\$0.01 times consideration or fair market value
Local Realty Transfer Tax	\$0.01 times consideration or fair market value

SEARCHES, COPIES AND CERTIFICATION:

This office does not perform any searches of real estate records.

Copies made by office	\$0.50 per page
Certification (in addition to copy fees)	\$1.50 per document

DOCUMENTATION/RECORDING NOTES:

- Document numbering system: Book & Page. Example: 958/121
- This office will provide Conformed Copies. Include a self-addressed, stamped envelope for return of Conformed Copies.
- Blanket assignments are accepted.
- Blanket releases are not accepted.
- Originals of real estate documents are always returned after recording.
- A self addressed stamped return envelope of the proper size is required.
- In subsequent related documents, include references (book/page, doc#, etc.) to all prior related documents.
- Index for Deeds: Record Book
- Index for Mortgages: Record Book
- Common document errors include incorrect fee, signatures do not agree with printed name, notarial certificate incomplete or seal missing, stamped envelope not included, and missing parcel identification number and municipality name.
- This office reports a document turnaround time of 2-3 weeks
- Most recent annual document volume reported by this office: 9438

LEGAL DESCRIPTION:

Legal description required only with deeds and mortgages (trust deeds).

PARCEL IDENTIFICATION NUMBERS:

Not required.

ON-LINE SEARCHING:

None

RECORDING OFFICE STAFF

Head official: Ginger Golden, Recorder of Deeds
Other officials: Debbie Bates, Chief Deputy